KINGSTON ON SOAR PARISH COUNCIL

**Draft minutes of the AGM held at 8.00 pm**

**on Tuesday 10th May 2016 in the village hall**

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| **1**  **2**  **3**  **4**  **5**  **6**  **7**  7.1  7.2  7.3  7.4  7.5  **8**  **9**  9.1  9.2  **10**  10.1  10.2  10.3  10.4  **11**  11.1  11.2  11.2.1  11.2.2  11.2.3  11.3  **12**  12.1  12.2  12.3  12.4  **13**  13.1  13.2  **14**  14.1  14.2  14.3  **15**  **16**  **17**  **18**  **19**  **20**  20.1 | Present: Mark Johnson (chair) (MS), Richard Parrey (minutes) (RP), Gill Aldridge (GA), David Fairbanks (DF), Stuart Dale (SD), Neville Smith (NS), and Margaret Parrey.  **Election of Chairman**  GA proposed and DF seconded that MJ be nominated as Chairman of Kingston on Soar Parish Council for the year 2016/2017. The nomination was agreed unanimously.  **Election of Vice-chairman**  MJ proposed and SD seconded that GA be nominated as Vice-chairman of Kingston on Soar Parish Council for the year 2016/2017. The nomination was agreed unanimously.  **Welcome and conduct of AGM**  MJ welcomed all those attending the AGM.  **Apologies for absence**  There were none.  **Declarations of interest**  There were none.  M**inutes of the Parish Council meeting held on 1st March 2016**  The minutes were agreed as a correct record.  **Matters arising from the Parish Council meeting held on 1st March 2016**  *Church information board (item 5.1)*: Members agreed that quotes received to supply and erect are expensive. SD agreed to estimate the cost of making and erecting a timber lectern style information board with safety glass himself.  *Parish Council email address (item 5.2):* DF said that he had set up the Parish Council email address. It was agreed that he and MJ would be the users. MJ will check with the Borough Council how the email address could be used in connection with planning consultations.  *Appointment of internal auditor (Item 6.2):* RP said Janine Bone takes two hours to process the internal audit, but if there are any queries then it would take longer.  *Station Hotel site (item 7.3.1):* NS reported that the contractor has left the frontage of the site in an untidy and uneven state  *Village hall notice board (item 15.1):* SD was thanked for fixing new backing material and re-varnishing the surround.  *Pillar box (item 15.2):* The pillar box on The Green is due to be re-painted during 2016.  **Matters Arising from Annual Parish Meeting on 10th May 2016**  There were none.  **Clerk’s correspondence**  *Recycling centre service:* The County Council is implementing a registration scheme for residents wishing to use any of the recycling centres within the county. Any vehicles not registered on the system will be refused access to deposit waste.  *Rushcliffe town and parish conference*: This event will be on Friday10th June 2016 from 10.00 am to 4.00 pm and will take place at the Nottinghamshire Golf and country Club. The theme will be community engagement. RP will let Jenny Kirkwood know that MJ will attend.  **Finance**  *Approval of annual governance statement:* The annual governance statement which forms section 1 of the Annual Return for the year ended 31st March 2016 was approved unanimously.  *Approval of accounting statements:* The accounting statement which forms section 1 of the Annual Return for the year ended 31st March 2016 was approved unanimously.  *Audit for financial year 2015 to 2016:* RP will arrange to hand over the relevant financial information to Janine Bone  *Review of ‘Risk Assessment and Management’:* GA circulated a revised risk assessment and management spreadsheet. This was approved unanimously.  **Planning and Development Matters**  *New applications:*  There were none.  *On-going applications:*  4 Manor Farm Court. Confirmation of a decision by the Borough Council is awaited.  Wind turbine at dairy centre. A decision by the Borough Council is awaited  Expansion of Dairy Centre. This application has been granted by the Borough Council and work has started.  *Other matters:* There were none.  **Traffic**  *Inter-active signs:* A cable has been laid to the inter-active signs at New Kingston crossroads but the signs are not connected yet.  *Cycle races:* MJ reported that these are taking place on weekday evenings and on occasional weekends.  *Community road safety scheme:* This will not happen until a second volunteer has been trained.  *College Road/Melton Lane crossroads:* NS commented that the new speed limits have made no difference to vehicle speeds, and that there had been an accident there recently.  **Village hall and car park**  *Village hall:* GA reported that the Management Committee AGM took place on 22nd March 2016. There are still problems with the heating and instructions are needed on how to operate it.  *Car park:* There was a discussion about whether to hand over ownership of the car park to the village hall.  MJ agreed that he would seek advice on how to go about the legal process of passing over ownership.    **Environment**  *Trees on The Green:* SD will request quotes for a survey of the trees on The Green together with report on detailing proposed maintenance work.  *Bollards on The Green:* MJ will contact the County Council about the leaning bollard.  *Flower tubs in the village:* Members agreed that the flower tubs are looking after themselves at present.  *Wild flower area on The Green:* MJ said that he will be strimming the site in the autumn when the wild flowers have died down.  **Community Events**  Refer to item 4 of the Annual Parish Meeting.  **Village Plan**  Refer to item 8 of the Annual Parish Meeting.  **Parish web site**  This is continually being up-dated  **Items for newsletter**  *Items:* Councillors agreed that the next parish newsletter should include items on the following topics:   * Queen’s birthday celebrations * Village Ventures and brass band. * Village Plan * Notice board and pillar box * Internal auditor * Planning applications * Flower tub volunteer * Recycling registration * Inter-active signs at New Kingston   *Distribution:* This is operating smoothly at present.  **Dates of meetings 2015 / 2016**  Councillors agreed that future meetings will be on 5th July, 6th September and 1st November 2016 plus 10th January, 7th March and 9th May 2017 (AGM). All meetings will take place in the Coronation Room on Tuesdays and start at 7.00 pm, except for the Parish Council AGM which will be in the main room of the village hall and will follow the Annual Parish meeting. RP undertook to book the rooms.  **Any Other Business**  *Broadband:* MJ said that Amar Alwitry, of Oaks Farm, had contacted him, saying that the scheme to introduce faster broadband to New Kingston area has been deferred.  Since then the County Council’s broadband engagement officer has informed MJ that phase two of the project to introduce faster broadband has already started and that the Parish Council is unable to influence the timetable.  MJ will inform Amar Alwitry of the situation.  The meeting closed at 9.20 pm | SD  DF  MJ  RP  RP  MJ  SD  MJ  MJ  GA/RP  NS  RP  MJ |