**KINGSTON ON SOAR PARISH COUNCIL**

**Minutes of virtual meeting held on**

**Tuesday 3rd November 2020 at 7.00 pm**

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| **1**  **2**  **3**  **4**  **5**  5.1  5.2  **6**  **7**  7.1  7.2  7.3  7.4  **8**  8.1  8.2  **9**  9.1  9.1.1  9.1.2  9.2  9.2.1  9.3  9.3.1  9.3.2  **10**  10.1  10.2  10.3  10.4  10.5  **11**  11.1  11.2  11.2.1  11.2.2  **12**  12.1  **13**  13.1  13.2  13.3  **14**  **15**  **16**  **17** | **Present:**  Parish Councillors; M Johnson (MJ), G Aldridge (GA), S Dale (SD), D Fairbanks (DF) and W Melville (WM).  Borough Councillor; Rex Walker (RW) and County Councillor Andrew Brown (AB).  Parish Clerk; R Parrey (RP).  **Welcome**  MJ welcomed those present to the meeting.  **Apologies for absence**  There were none.  **Declarations of interest**  There were no declarations of interest.  **Minutes of meeting on 8th September 2020**  The minutes of the meeting on 8th September 2020 were agreed.  **Matters arising from meeting on 8th September 2020**  *Town and Parish forum:* MJ reported that he had attended the Town and Parish forum held on 2nd October 2020. The Borough Council leader mentioned that all Districts Councils in the County are opposed to the County Council’s proposals to create a unitary authority.  *Website accessibility guidelines:* By 23rd September 2020 Parish Councils should be working towards a website that complies with the accessibility guidelines. GA said she that the Parish Council’s website is easy to access for people with visual and other disabilities. She added that no changes are necessary.  **Data Protection**  Nothing to report.  **Clerk’s correspondence**  *Local Government Reorganisation:* Refer to item 5.1  *Flood resilience:* The Borough Council has a grant scheme to help establish flood resilience stores These stores would enable sandbags to be immediately available when required.  *What3 words:* ‘What3words’ is an app that can be downloaded to phones. It enables the user’s location so that a problem can be reported to emergency services or a Local Council for instance.  *Social media training:* This event takes place on Tuesday 24th November 2020 at 6.30 pm and costs £30. It has been organised by the Notts Association of Local Councils and is aimed at Parish and Town Councillors.  **Finance**  *Financial update:* Refer to Appendix A.  Members agreed to consider increasing the Parish Council’s donation to the Village News when the budget is prepared in January 2021.  *Risk Assessment and Management:* GA asked members to let her know of any actions that should be undertaken.  **Planning and Development Matters**  *New applications:*  Hillside Gotham. An application for a certificate of existing lawful use of a residential house is purely for information.  7 Kingston Court. Listed building consent is being sought for installation of an oil-fired condensing boiler, with plume kit, to the rear of the property, and replacing the existing internal back boiler. Members agreed not to object.  *On-going applications.*  Energy Recovery Facility. The County Council will be discussing this planning application in February 2021.  *Other developments:*  Greater Nottingham Strategic Plan.  RW reported that representatives of the Parish Councils within the Gotham ward had met on 2nd November. MJ and DF represent Kingston Parish Council: Members agreed that MJ and DF can make decisions provided they report on them at Parish Council meetings.  The Group plans to clarify its aims and objectives.  RW reminded Members that a recent white paper aims to make planning applications quicker and easier.  Fairham. MJ reported that social housing could be an issue and that the planning department has powers of enforcement.  **Traffic**  *New Kingston crossroads:* WM reported that there had been an accident recently, in spite there being clear junction signs and low hedges. She suggested ‘stop’ instead of ‘give way’ and would contact AB about this.  *Mud on the road:* Dumper trucks have been transporting topsoil from Hardstaff’s depot to the field adjacent to 23 West Leake Lane. Mud had been dropped by the dumper trucks on to the highway and warning signs of a slippery surface ahead erected. Some of the mud has since been removed by a road sweeper.  *West Leake Lane:* WM said that the plastic marker posts on the bend between No.s 23 and 51 have been bent or destroyed. She will contact AB about this.  *Snow warden:* WM agreed to take this on and has received instructions from the County Council.  *Litter:* The dog poo bin at the junction of Dark Lane and Wossock Lane, near West Leake, is being used as a litter bin. WM commented that a proper bin for litter would be useful.  **Village Hall and car park**  *Village hall:* There was no report.  *Car Park:*  Hedges. Members noted that David Arrowsmith had said he would cut the hedge bordering his property free of charge. Janice Avery’s handyman had quoted £35 to cut the hedge at the far of the car park. MJ will contact Janice to ask whether the job has been done.  *Salt store: MJ said* he will be inspecting the salt store to find out whether any maintenance is required.  **Environment**  *Trees on The Green:* SD reminded Members that he had received a survey report from Canopy Trees about three of the trees on The Green. All three are rotten and need to be felled to ground level.  He has received two quotes and Canopy Trees were the cheapest He offered get some more quotes, which would include costs for submitting an application for the work as all three have Tree Preservation Orders.  Members discussed whether the stumps should be left in situ or ground down to below ground level.  NE had proposed creating a garden: SD pointed out that it would need maintenance preferably by volunteers.  **Community events**  *Remembrance Sunday:* MJ said he will be taking part in an event in Gotham. He would order poppies for the lamp posts in the parish for next year’s event.  *Marquee hire:* The marquee and trailer have been loaned to Sutton Bonington primary school free of charge.  *Beacon:* MJ said the ground is at present too soft for the tractor to safely lower the beacon and pole to the ground.  **Village Plan**  GA agreed that this is the right time for her to organise a new survey.  **Parish web site**  GA and RP regularly update the website.  **Parish newsletter**  DF will prepare the newsletter for RP to undertake the printing and stapling.  GA requested that the newsletter included a statement that parishioners should make any bids for Parish Council funds before Christmas Day so that they can be considered for inclusion in the 2021-22 Parish Budget.  **Any other business**  There was none.  The meeting closed at 8.35 pm  **The next Parish Council meeting will be on Tuesday 5th January 2021** | GA  MJ  WM  MJ  SD  MJ  GA  GA/  RP  DF/  RP |

Appendix A

Financial report

Item 9.1 Financial up-date

HSBC main a/c

Transactions since the previous meeting on 8th September 2020 were as follows:

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| Details | Dates | Receipts | Payments |
| Grass mowing – 3 occasions | August & September |  | 378.00 |
| Insurance premium | Oct 2020 to Oct 2021 |  | 772.89 |
| Donation to Village News | 2020 |  | 25.00 |
| Parish Clerk’s salary | July to September |  | 340.00 |
| Zoom training | May 2020 |  | 30.00 |
| Zoom subscription | Sep 2020 to Sep 2021 |  | 143.88 |
| Toner cartridge for printer | September 2020 |  | 33.98 |
| Survey of trees on The Green | October 2020 |  | 180.00 |
|  | Total |  | 1903.75 |

The bank account balance is now £5579.71

HSBC community events a/c

There have been no transactions since the previous meeting on 8th September 2020. The bank account balance remains at £3014.69.

Co-op Bank Car park maintenance a/c

There have been no transactions since the previous meeting on 8th September 2020. Therefore, the events account balance remains at £243.46.

National Savings Investment a/c

There have been no transactions since the previous meeting on 8th September 2020. Therefore, the investment account balance remains at £1162.71.