KINGSTON ON SOAR PARISH COUNCIL

**Minutes of meeting held on Tuesday 5th January 2016**

**at 7.00 pm, in the Coronation Room of the Village Hall**

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Community events organiser: Bob Metcalfe (BM).  **Welcome**  MJ welcomed those present.  **Apologies for absence**  Apologies were received from Stuart Dale and Stuart Matthews.  **Declarations of interest**  There were none.  **Minutes of meeting on 3rd November 2015**  Thesewere agreed and signed as a correct record.  **Matters arising from the meeting on 3rd November 2015**  *Information boards (item 5.1):* SD’s written report stated that he is preparing a final draft, for approval, of the text and pictures that will form the church information board. He will seek approval from the church wardens and then acquire final quotes from the suppliers of the noticeboard frames.  Shortly, he will be ordering new backing material for the Parish Council noticeboard at the front of the Village Hall. When the weather improves he will apply further coats of varnish to the noticeboard. He may have to seek recommendations on the renewal of the lettering at the top of the noticeboard as it needs refurbishment.  *Co-option of Councillor (item 6):* DF has completed his ‘Acceptance of Office ‘form and also sent information to the Borough Council for their “Register of Members' Interests'’.  **Clerk’s correspondence**  *Electoral Review of Nottinghamshire:* The Boundary Commission has published its recommendations for the new County Council divisions. Kingston on Soar will be in a two-member division, Leake and Ruddington. The proposals will be implemented at the local elections in 2017.  *Rushcliffe Parish forum:* The next forum will be on Wednesday 19th February 2016 and the agenda will be circulated later.  **Finance**  *Financial up-date:*Payments from the main account since the meeting on 3rdNovember 2015 were as follows:   * To Richard Parrey for 3 month’s salary (October to December) - £280.00 * To Village News (a donation) - £25.00 * To Society of Local Council Clerks (2016 subscription) - £65.00 * The Village Venture on 28thNovember, ‘A Brief History of Christmas’ made an overall profit of £102.19. * The mono laser printer is not working as the drum has reached the end of its life. Members agreed that RP should purchase a new printer. * *Review of insurance provision:* RP agreed to contact the insurers and the Village Hall Committee regarding cover for the cooler which is housed in the village hall. * *Review of assets:* RP agreed to add the cooler to the register of assets. * *Review of employee’s pay and conditions:* Members agreed to increase the clerk’s pay in line with budget proposals, i.e. £1160 per annum (3.6% increase). RP will inform HMRC. * *Review of employee’s tax arrangements:* The Clerk’s tax arrangements have not changed since January 2015. * *Review of subscriptions:* Members agreed to continue to subscribe to NALC. SLCC and CPRE. * *Budget and Precept for 2016/17:* GA circulated her budget and proposed an unchanged budget of £4100.00: this was agreed. RP will inform the Borough Council. * *Appointment of internal auditor:* RP will ask Janine Bone if she is willing to continue as internal auditor.   **Planning and Development Matters**  *New applications:*  Expansion of Dairy Centre (App 15/02931/FUL): MJ, GA and NS together with representatives of Sutton Bonington Parish Council were taken on a guided tour of the site. Concerns were expressed concerning the smell from the farm: subsequently an odour report has been issued by the consultants. The Parish Council has objected to the proposed development.  *On-going applications:*  Geological exploration at Dairy Centre (App 15/01048/FUL): The Borough Council granted this application subject to conditions on 10th July.  Wind turbine at Dairy Centre (App 01735/FUL): The Parish Council has objected to this proposal and the Borough Council’s decision is pending.  *Other development matters:*  Station Hotel site (App No:13/00600/FUL): The creation of six dwellings is nearly complete and viewing will be taking place soon.  **Traffic**  *Cycle races:* AB confirmed that the County Council and the police have been in contact with the cycling clubs known to visit the area.  *Interactive sign:* The disappearance of the solar panel and wind turbine from the warning sign approaching the New Kingston crossroads has been brought to the attention of Andrew Brown.  *Community road safety scheme:* NS said that he had been trained on how to use the equipment but is not permitted to use it on his own.  **Village hall car park**  *Village hall:* GA had forwarded a message from Caroline Williams about heat and lighting at the village hall.  The village hall committee has asked if P & J Services could mow grass in front of the hall.  The AGM will be on 26th January: GA will attend.  *Car Park:* It was agreed that the village hall committee should be asked to justify maintenance costs.  MJ offered to cut the grassed areas of the car park  **Environment**  *Trees on The Green:* SD confirmed that within the next couple of weeks he shall be meeting / communicating with the people who have offered to quote on the tree surveys and will be asking them to visit the trees on the Village Green and possibly meeting him on site.  There are several trees on and around the area of the Green that are looking untidy due to spurs growing from their bases. SD and a friend will be attending to the removal of the spurs during February so that the trees are made to look tidier, and so that they do not start to hinder the sight-line of traffic at the junctions.  *Bollards on The Green:* The damaged bollards have not yet been repaired and/or straightened by the County Council.  *Flower tubs:* SD will be inviting residents in the village to help look after a tub.  *Wild flower area:* MJ will ask P & J whether they will be trimming the wild flower area. If the answer is ‘no’, then he will do the work himself.  **Community events**  *Village Ventures:* The next event at the village hall will be ‘A Brief History of Music’ on Saturday 6thFebruary 2016.Flyers will be handed out for delivery to households in the parish: posters and tickets will be ready shortly. BM said he is proposing to purchase a lock and clamp for the trailer security: this was approved.  DF agreed to accompany him to an event in March when shows will be chosen.  *Outdoor events:* It was agreed that the Queen’s 90th birthday could be a suitable occasion for an outdoor event in The Park using the marquee. This will be discussed further at the next Parish Council meeting.  **Village Plan**  GA said that she will up-date the text and then hand it over to a professional web designer.  **Parish web site**  This is regularly up-dated.  DF said that he has been registered to receive newsletters by email.  **Items for newsletters**  The next parish newsletter will include items on the following topics:   * Budget approval * Dairy Centre expansion] * Bollards, trees, tub volunteers * Village Ventures * Marquee hire * Web site address   **Any other business**  *Anti-social behaviour:* MJ said he was aware that there is a team within the Borough Council who deal with incidents of anti-social behaviour. He agreed to give the team David Arrowsmith’s contact details, who will then be asked to record any such incidents.  *Highway matters:* RP agreed to write to AB about the state of the pavements, the bollards on The Green and the damaged inter-active sign on the approach to New Kingston cross roads.  The meeting closed at 8.45 pm  **Date and venue of the next Parish Council meeting:**  **Tuesday 1st March 2016 in theCoronation Room of the village hall.** | SD  RP  RP  RP  RP  RP  GA  MJ  SD  MJ  BM  GA  NS  RP |

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