**KINGSTON ON SOAR PARISH COUNCIL**

**Minutes of virtual meeting held on**

**Tuesday 5th January 2021 at 7.00 pm**

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| **1**  **2**  **3**  **4**  **5**  **6**  **7**  7.1  7.2  **8**  8.1  8.2  8.3  8.4  8.5  8.6  8.7  8.8  **9**  9.1  9.2  9.2.1  9.2.2  9.3  9.3.1  9.3.2  **10**  10.1  10.2  10.3  **11**  11.1  11.2  **12**  12.1  **13**  13.1  13.2  **14**  **15**  **16**  **17**  17.1 | **Present:**  Parish Councillors; M Johnson (MJ), G Aldridge (GA), S Dale (SD), Nicole Elders (NE), D Fairbanks (DF) and W Melville (WM).  Borough Councillor; Rex Walker (RW).  County Councillor Andrew Brown (AB).  Parish Clerk; R Parrey (RP).  **Welcome**  MJ welcomed those present to the meeting.  **Apologies for absence**  There were none.  **Declarations of interest**  There were no declarations of interest.  **Minutes of meeting on 3rd November 2020**  The minutes of the meeting on 3rd November 2020 were agreed as a correct record.  **Matters arising from meeting on 3rd November 2020**  There were none.  **Data Protection**  Nothing to report.  **Clerk’s correspondence**  *Microsoft 365 training:* RP will be attending this online event on 11th January 2021.  *Town and Parish Forum:* This online event will be on 4th March 2021.  **Finance**  *Financial update:* Refer to Appendix A.  *Review of assets register:* The location of the marquee and trailer requires updating.  *Review of insurance provision:* The insurance policy was reviewed at the time of its renewal in October 2019.  *Review of employee’s pay and conditions:* Members agreed to increase the clerk’s pay in line with budget proposals, i.e., £1420 per annum (4.4% increase).   * *Review of employee’s tax arrangements:* RP confirmed that tax arrangements are arranged with HMRC. * *Review of subscriptions:* Members agreed to continue to subscribe to NALC. SLCC, and CPRE. * *Budget and Precept for 2021 / 2022: GA* explained her budget and proposed a precept of £4600.00 (4.5% increase). This was agreed unanimously. RP will inform the Borough Council.   *Risk Assessment and Management:* This document had already been revised to include Covid issues. GA asked members to let her know of any further amendments that should be made.  **Planning and Development Matters**  *New applications:* There were none.  *On-going applications.*  Energy Recovery Facility. The County Council have received further information from the applicant, Uniper UK. The consultation period ends on 14th January 2021.  7 Kingston Court. Listed building consent for installation of an oil-fired condensing boiler, with plume kit, to the rear of the property, and replacing the existing internal back boiler has been granted.  *Other developments:*  Greater Nottingham Strategic Plan. As the second stage is yet to be received the contribution towards the consultant’s fee is unknown.  Fairham. During the construction phase the road between Gotham and Clifton will be subject to temporary closures. Diversion routes to be confirmed.  **Traffic**  *New Kingston crossroads:* WM reported that there had been an accident recently, in spite there being clear junction signs and low hedges. She suggested ‘stop’ instead of ‘give way’ and would contact AB about this.  *Marker posts:* WM said that the plastic marker posts on the bend between no’s 23 and 51 have been bent or destroyed. She will contact AB about this.  *Fly tipping:* Plastic bags dumped at various points in the area will be reported to Streetwise.  **Village Hall and car park**  *Village hall:* NE reported that refurbishment of the kitchen is in progress.  *Car Park:*  Maintenance of the salt store is in hand.  **Environment**  *Trees on The Green:* Ben Edmonds of Canopy Trees Services has stated that felling of the three trees on The Green is provisionally arranged for 10th to 12th February 2021. This is subject to the results of the public consultation.  The tree stumps will be ground down to below ground level, creating a blank canvas for the new trees.  The costs of the trees are unknown until the species and size is agreed.  **Community events**  *Marquee hire:* The marquee and trailer have been loaned to Sutton Bonington primary school free of charge.  *Beacon:* MJ said the ground is at present too soft for the tractor to safely lower the beacon and pole to the ground.  **Village Plan**  GA circulated a draft survey for comment.  **Parish web site**  GA and RP regularly update the website.  **Parish newsletter**  DF will prepare the newsletter for RP to undertake the printing and stapling.  GA requested that the Village Plan survey be circulated with the newsletter, which should include an explanatory paragraph about the survey.  **Any other business**  *Overgrown hedges:* MJ has responded to the email from the anonymous sender who complained about overgrown hedges. MJ replied that he had reported the problem to the County Council highways and thanked him for his observations.  The meeting closed at 8.40 pm  **The next Parish Council meeting will be on Tuesday 2nd March 2021** | RP  MJ  GA  MJ  WM  NE  MJ  SD  MJ  GA  GA/  RP  DF/  RP |

Appendix A

Financial up-date

HSBC main a/c

Transactions since the previous meeting on 3rd November 2020 were as follows:

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| Details | Dates | Receipts | Payments |
| VAT refund | For 2019 to 2020 | 649.62 |  |
| ICO subscription | For 2020 to 2021 |  | 35.00 |
| Donation to GNSP fees | November 2020 |  | 450.00 |
| Printer toner | November 2020 |  | 32.99 |
| CPRE subscription | For 2021 |  | 36.00 |
| SLCC subscription | For 2021 |  | 67.00 |
| Parish clerk’s salary | From October to December |  | 340.00 |
|  | Total | 649.62 | 960.99 |

The bank account balance is now £5268.34

HSBC community events a/c

There have been no transactions since the previous meeting on 3rd November 2020. The bank account balance remains at £3014.69.

Co-op Bank Car park maintenance a/c

There have been no transactions since the previous meeting on 3rd November 2020. Therefore, the events account balance remains at £243.46.

National Savings Investment a/c

There have been no transactions since the previous meeting on 3rd November 2020. Therefore, the investment account balance remains at £1162.71.