KINGSTON ON SOAR PARISH COUNCIL

**Draft Minutes of meeting held on Tuesday 5th July 2016**

**at 7.00 pm, in the Coronation Room of the Village Hall**

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| **1**  **2**  **3**  **4**  4.1  **5**  5.1  5.2  5.3  **6**  **7**  7.1  7.2  7.3  7.4  **8**  8.1  8.2  8.3  **9**  9.1  9.1.1  9.2  9.2.1  9.3  9.3.1  9.3.2  **10**  10.1  10.2  10.3  **11**  11.1  11.2  **12**  12.2  12.3  12.4  12.5  **13**  13.1  13.2  13.3  **14**  **15**  **16**  **17** | **Present:**  Parish Councillors; M Johnson (MJ) (Chair part of meeting), G Aldridge (GA) (chair part of meeting), S Dale (SD), D Fairbanks (DF) and N Smith (NS).  Parish Clerk; R Parrey (RP).  County Councillor; Andrew Brown and Borough Councillor: Stuart Matthews.  **Welcome**  In the absence of MJ at the start of the meeting GA welcomed those present.  **Apologies for absence**  Apologies were received Bob Metcalfe.  **Declarations of interest**  There were none.  **County Councillor’s address**  *Flooding:* Andrew Brown reported that following the recent heavy rain and subsequent flooding throughout the county, a motion to the full Council is to be put forward to improve the situation with preventative and alleviation measures. At present the Borough Council can provide sand bags but the fire brigade does not have a duty to pump water where it is a danger to traffic and property. Andrew Brown offered to send information for the Parish Newsletter.  **Borough Councillor’s address**  *Borough Council offices:* Stuart Matthews reported that the Civic Centre has been sold.  *Refugees:* Four Syrian refugees have arrived in Rushcliffe.  *East Midlands airport:* Each end of the runway is being extended and LED lights are being installed.  MJ chaired the meeting from this point.  **Minutes of AGM on 10th May 2016**  These were agreed as a correct record.  **Matters arising from the meeting on 10th May 2016**  *Church information board (item 7.1):* SD reported that display can be printed for £50 to £70, using material supplied by him, and that the cost of the hardwood would be £200 to £250. The display would be protected with safety glass and the post set in concrete. Therefore the total cost will not be more than the £600 donation for the project.  *Parish Council email address (item 7.2):* Members decided not to put the e-mail address on the website, as there is already a comments option on there, and that the e-mail address would be retained for other Parish Council business, i.e. planning.  MJ said he will meet the planners to discuss online consultations.  *Station Hotel site (item 7.4):* NS said that the frontage remains untidy and the new water main has not been connected to the site yet.  *Rushcliffe Town and Parish conference:* MJ summarised the event on Friday 10th June 2016 at the Nottinghamshire golf club as follows:   * Borough Councillor Simon Robinson spoke about Growth Boards * There was a presentation about the work of Principia and the NHS * There was a presentation about the community travel scheme in the East Riding * The Borough Council leader Neil Clarke explained how the Borough Council is working in partnership with other organisations * Inspector Craig Berry spoke about Neighbourhood Community Engagement and Priority Settings. * There was a presentation about Village Ventures managed by Live and Local Ltd.   **Finance**  *Financial up-date:* refer to the Appendix.  *Audit of Accounts year ended 31st March 2016:* RP reported that the internal audit has been completed without any queries. The Annual Return is now with the external auditors.  *The Community events account:* RP has agreed to apply for a debit card and on-line banking.  **Planning and Development Matters**  *New application:*  3 The Green: MJ circulated the submitted drawings associated with the application for listed building consent for internal alterations.  *On-going applications:*  The Dairy Centre. The Borough Council’s decision on the application for a wind turbine is pending.  The expansion of the dairy centre is in progress.  *Other development matters:*  Home Farm. Notification has been received for the conversion of an agricultural building to a residential dwelling.  Hillside Gotham Road. Notification has been received for the conversion of offices to a residential dwelling.  **Traffic**  *Bridge on Station Road:* Works to increase the height of the bridge over the railway on Station Road are due to start during September 2016. This will necessitate closing the road until February 2017.  *Cycle races:* There continues to be an ever increasing number of cyclists, and clubs, using the roads in and around the village for time trials, races and personal training. There appears to be nothing that can be done to prevent this.  *New Kingston crossroads:* The inter-active signs are now in operation.  A recent accident resulted in a car having to be towed out of a nearby field. The advance warning sign of the low railway bridge was demolished and has now been replaced. Visibility has improved because the hedges have been trimmed.  **Village hall car park**  *Village hall:* Nothing to report.  *Car Park:* Members agreed to mention gifting or leasing the car park to the Village Hall committee, verbally. GA offered to do this either in passing or at their next meeting.  **Environment**  *Trees on The Green:* SD confirmed that he is seeking firm quotes to undertake tree surveys. MJ said he will enquire whether the Borough council could quote for this.  *Bollards on The Green:* A replacement bollard is being made.  *Flower tubs:* The flower tubs appear to be looking after themselves at present.  *Wild flower area:* The wild flower area has been trimmed back by the County Council during their cutting of the overgrown verges.  **Community events**  *Queen’s birthday celebrations:* Over 100 people attended the barn dance in the paddock near Kingston Hall.  *Village Ventures:* There will be two events in the village hall, one in the autumn and the other around Christmas.  *Hire of marquee:* Normanton Boat Club hired the marquee for an event the weekend after the barn dance.  **Village Plan**  GA said that when she has up-dated the text she will hand it over to a professional web designer.  **Parish web site**  GA said she has added information about Via East Midlands Ltd, a new company that will be delivering highways and fleet management services on behalf of Nottinghamshire County Council from 1st July 2016.  **Items for newsletters**  The next parish newsletter will include items on the following topics:   * Information boards * Internal auditor * Flooding * Bollards * Volunteers for tubs * Planning matters * Principia * Parish web site address * Bridge on Station Road * Accident at New Kingston * Dates for village Ventures   **Any other business**  There was none  The meeting closed at 9.00 pm  **Date and venue of the Annual Parish meeting and Parish Council AGM: Tuesday 6th September 2016 in the Coronation Room of the village hall.** | SD  MJ  RP  GA  SD  MJ  GA  NS |

**Appendix**

Financial up-date

1. Parish Council main a/c

Transactions since 1st April 2016 were:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Details | Receipts | Payments |
| 1st Apr 16 | Precept from Rushcliffe BC | 4100.00 |  |
| 12th Apr 16 | Pin board for notice board from Greenbarnes |  | 86.32 |
| 12th May 16 | Grass cutting by P & J Services |  | 216.00 |
| 14th May 16 | Donation to S Bonington Holiday Playscheme |  | 25.00 |
| 23th May 16 | Magazine subs to NALC |  | 17.00 |
| 19th June 16 | Grass cutting by P & J Services |  | 216.00 |
| 27th June 16 | Parish Clerk’s salary March to June |  | 290.00 |
|  | total | 4100.00 | 850.32 |

Total amount in main a/c is £7171.69

1. Community events a/c

Transactions since 1st April were:

|  |  |  |  |
| --- | --- | --- | --- |
| Event date | Details | Receipts | Payments |
| 4th June 16 | Hire of marquee | 100.00 |  |
| 11th June 16 | Hire of portable loos for barn dance |  | 200.00 |
| 11th June 16 | Fasteners for marquee |  | 49.20 |
| 11th June 16 | Band at barn dance |  | 350.00 |
| 11th June 16 | Cash surplus from barn dance | 106.30 |  |
|  | total | 206.30 | 599.20 |

Total amount in events a/c is £1969.17

1. Car park a/c

There have been no transactions since 1st April 2016 so the balance remains at £845.46.

1. Investment a/c

There have been no transactions since 1st April 2016 so the balance remains at £1132.99.

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