**KINGSTON ON SOAR PARISH COUNCIL**

**Minutes of meeting held on Tuesday 7th January 2020 at**

**7.00 pm in the Coronation Room in the Village Hall**

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| **1**  **2**  **3**  **4**  **5**  5.1  5.2  **6**  **7**  7.1  **8**  8.1  8.2  8.3  8.4  8.5  8.6  8.7  8.8  **9**  9.1  9.1.1  9.1.2  9.2  9.2.1  9.2.2  9.3  9.3.1  **10**  10.1  10.2  10.3  10.4  10.5  10.6  **11**  11.1  11.1.1  11.2  11.2.1  11.2.2  11.2.3  **12**  12.1  12.2  12.3  **13**  13.1  13.2  13.3  **14**  **15**  **16**  **17** | **Present:**  Parish Councillors; M Johnson (MJ) (Chairman), G Aldridge (GA), J Avery (JA), S Dale (SD) and D Fairbanks (DF).  Borough Councillor; Rex Walker (RW).  County Councillor; Andrew Brown (AB).  Parish Clerk; R Parrey (RP).  **Welcome**  MJ welcomed those present to the meeting.  **Apologies for absence**  Apologies were received from Nicole Elders.  **Declarations of interest**  There were none.  **Minutes of meeting on 5th November 2019**  The minutes of the meeting on 5th November 2019 were agreed and signed as a correct record.  **Matters arising from meeting on 5th November 2019**  *Celebrating Rushcliffe Awards 2019:* Nicole Elders had been shortlisted for the Volunteer of the Year award and the winner was David Williams for collating bottle tops, the equivalent plastic monetary value going to charity.  *Parish Clerk:* No-one had shown an interest in taking over RP’s role as Parish Clerk. DF will repeat the paragraph in the next newsletter that RP plans to retire.  **Data Protection**  There was nothing to report.  **Clerk's correspondence**  *Verge management:* An email has been received from Gordon Dyne, chairman of Rushcliffe Nature Conservation Strategy Implementation Group. It concerned the feasibility of managing verges for the benefit of wildlife. MJ offered to contact Gordon Dyne for further information.  **Finance**  *Financial update:* Refer to appendix A.  *Review of insurance provision:* RP confirmed that all Parish Council assets are covered by the current insurance policy.  *Review of assets register:* RP confirmed that the circulated register includes all the Parish Council’s current assets.  *Review of employee’s pay and conditions:* Members agreed to increase the clerk’s pay in line with budget proposals, i.e. £1360 per annum (6.2% increase). RP will inform HMRC and agreed to record time spent on Parish Council duties over a 2-month period.   * *Review of employee’s tax arrangements:* RP confirmed that tax arrangements are arranged with HMRC. * *Review of subscriptions:* Members agreed to continue to subscribe to NALC. SLCC, ALCC and CPRE. * *Budget and Precept for 2020:* GA to 2021: circulated her budget and proposed precept of £4400.00: this was agreed unanimously. RP will inform the Borough Council.   *Community grants:* RW and AB mentioned that grants for a community project are available from a number of sources including the East Midlands Airport, Severn Trent the County Council and the Borough Council.  **Planning and Development Matters**  *New applications:*  Hillside Gotham Road (ref 19/02863/PAO). The Parish Council has been made aware of the proposed change of use of the building from an office to a dwelling. No reply is necessary.  21 West Leake Lane (ref 19/02853/FUL). Members agreed to accept the proposal to construct a two storey and single storey side extension. MJ will reply to the Borough Council.  *On-going applications:*  1 Kingston Hall (ref 19/02110/LBC). The proposal to replace UPVC windows has been granted by the Borough Council.  Sunnyside Kingston Fields (ref 19/02379/FUL). The proposal to construct a single storey extension, a pitched roof over the garage and undertake internal alterations has been granted by the Borough Council.  *Other development matters:*  Rushcliffe Local Plan. Modifications are being made as requested by the inspector.  **Traffic**  *County Council programme:* AB confirmed that there is £1 million programme of highway work for this area in the next financial year. Patching on West Leake Lane is included but the request to extend the 30-mph speed limit on Gotham Road is omitted.  *Gotham Road:* Members noted that patching of the road surface has taken place but there is still some vegetation overhanging the footway.  *Culvert on Station Road:* MJ reported that water flowing throughthe new culvert has nowhere to go. The County Council has asked the owner of the adjacent field, the University of Nottingham, to construct a connecting drain.  *Highway drainage:* SD offered to contact the County Council about various highway drainage problems in the parish.  *New Kingston crossroads:* MJ mentioned that there had been three accidents at this location recently, one of which resulted in the direction sign facing the A453 being damaged. Also, the unofficial signs to nearby businesses were reported to AB.  *Bridge over River Soar at Zouch:* AB said that utilities are being diverted prior to the bridge works commencing. The redundant bridge will be demolished.  **Village hall and car park**  *Village hall:*  Refurbishment. GA said she had no news about the proposed refurbishments.  *Car Park:*  Height barrier. MJ reported that the padlock had been replaced the wrong way around and is difficult to remove.  Hedges. MJ agreed to get quotes to maintain the boundary hedges.  Salt. MJ said that no more salt needs to be ordered at the present time.  **Environment**  *Fly tipping:* RW admitted that fly tipping is a frequent issue, an example being West Leake Lane. The cost of chasing the culprits exceeds the income from fines and charges.  *Recycling bins:* Three bins will be ordered and the suppliers will put up a notice stating times for tipping. Nicole Elders has agreed to organise the hard standing.  *Land alongside Kingston Brook:* MJ said he would contact the Environment Agency to ask whether the Parish Council could take over maintenance responsibility.  **Community events**  *VE Day celebrations:* Members discussed whether to organise a joint event with neighbouring parish. MJ agreed to investigate this.  *Marquee hire:* Matthew Archer has been given an invoice for the hire of one section of the marquee last summer and the payment is awaited.  *Beacon:* MJ said the ground is at present too soft for the tractor to safely lower the beacon and pole.  **Village Plan**  GA said she has circulated notes on how to move forward and welcomed comments. She will organise a survey.  **Parish web site**  GA reported that old messages have been removed.  **Parish newsletter**  DF will prepare the newsletter for RP to undertake the printing and stapling.  **Any other business**  *Flooding resilience stores:* Members noted that the Borough Council has a grant scheme in place to support communities in establishing flood resilience stores which would enable sandbags and flood protection equipment to be immediately available. (It is not for flood alleviation works) The scheme is open to all Parish/ Town Councils and West Bridgford Local Area Forum. Priority will be given to those communities that have previously experienced river or surface water flooding: the total funding will be allocated based on risk and grants are available up to a maximum of £1050 (Subject to available funds).  The meeting closed at 8.30 pm  **Date of the next Parish Council meeting:**  **Tuesday 3rd March 2020** | DF  MJ  RP  RP  RP  RP  NE  MJ  SD  MJ  MJ  NE  MJ  MJ  MJ  GA  DF/  RP |

Appendix A

Financial Report

* HSBC main a/c

Transactions since the Parish Council meeting on 5th November 2019 have been as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Details | Receipts | Payments |
| 09 November | Room hire for meetings in May, July, September and November |  | 40.00 |
| 27 November | Parish clerk’s salary Oct to Dec |  | 320.00 |
| 27 November | Toner for Samsung printer |  | 32.99 |
| 11 December | Society of Local Council Clerks |  | 65.00 |
| 11 December | Association of Local Council Clerks |  | 40.00 |
| 11 December | Campaign to Protect Rural England |  | 36.00 |
|  | Total | 0.00 | 533.99 |

The bank account balance is now £4987.79

* HSBC community events a/c

Transactions since the Parish Council meeting on 5th November 2019 have been as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Details | Receipts | Payments |
| 17 November | Event charge for ‘Done to death by Jove’ at the village hall on 23 October |  | 432.50 |
|  | Total | 0.00 | 432.50 |
|  |  |  |  |

The bank account balance is now £3349.69

* Co-op Bank Car park maintenance a/c

Transactions since the Parish Council meeting on 5th November 2019 have been as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Details | Receipts | Payments |
| 23 December | Donation from residents and village hall committee towards height barrier | 680.00 |  |
| 30 December | To Lauda Fabrications for height barrier |  | 1032.00 |
|  | Total | 680.00 | 1032.00 |

The bank account balance is now £243.46.

* National Savings Investment a/c

There were no transactions, so the balance remains at £1153.48.

* Petty cash

£9.00 is currently held as petty cash.