**KINGSTON ON SOAR PARISH COUNCIL**

**Minutes of virtual meeting held on**

**Tuesday 8th September 2020 at 7.00 pm**

|  |  |  |
| --- | --- | --- |
| **1**  **2**  **3**  **4**  **5**  **6**  **7**  **8**  8.1  8.2  **9**  **10**  10.1  10.1.1  10.2  10.3  10.3.1  **11**  11.1  11.2  **12**  12.1  12.2  **13**  13.1  **14**  **15**  **16**  **17**  **18** | **Present:**  Parish Councillors; M Johnson (MJ), G Aldridge (GA), S Dale (SD), N Elders (NE), D Fairbanks (DF) and W Melville (WM).  Borough Councillor; Rex Walker (RW).  Parish Clerk; R Parrey (RP).  **Welcome**  MJ welcomed those present to the meeting.  **Apologies for absence**  Apologies were received from Andrew Brown, County Councillor.  **Declarations of interest**  There were no declarations of interest.  **Appointment of new Parish Councillor**  Members agreed unanimously to co-opt Wendy Melville and she signed the Acceptance of Office Form  **Minutes of meeting on 4th August 2020**  The minutes of the meeting on 4th August 2020 were agreed.  **Matters arising from meeting on 4th August 2020**  There were none.  **Data Protection**  Nothing to report  **Clerk’s correspondence**  *Town and Parish forum:* The next Town and Parish forum, organised by Rushcliffe Borough Council, will be on 2nd October 2020. It will be a virtual forum using the Zoom app. The agenda is expected soon.  *Website accessibility guidelines:* By 23rd September 2020 Parish Councils must have a website that complies with the accessibility guidelines. GA said she would check whether our website complies.  **Finance**  Refer to Appendix A.  **Planning and Development Matters**  *New applications:*  Energy Recovery Facility. Members agreed that MJ should raise concerns about the number of HGV’s entering and leaving the site which is proposed to be adjacent to the Ratcliffe on Soar power station.  *On-going applications:* There were none.  *Other developments:*  Greater Nottingham Strategic Plan. RW explained that the plan is being developed by Nottingham City Council together with Broxtowe, Gedling and Rushcliffe Councils to consider development from 2028 to 2038. The first stage concerns growth options and the public consultation ends on 14th September 2020.  Representatives of parishes within the ward have formed a steering group. Professional advice has been sought and each parish will contribute towards the fees. Members agreed unanimously to contribute £450. The Strategic Plan document contains chapters on subjects such as town centres and the green belt. There are also plans showing areas for possible development, one being the area proposed for an eco-town about ten years previously.  The Fairham development has planning permission: work has begun and will continue during the period of the Strategic Plan.  RW said that the power station covers both sides of the A453 and will be developed for business use by a consortium run by organisations including East Midlands Airport and HS2.  Attendees discussed ways of publicising the Strategic Plan, such as newsletters through letter boxes, emails and social media.  **Traffic**  *New Kingston crossroads:* Replacement directions signs have been erected and height of hedges has been reduced to improve visibility.  *Cycling:* There has been an increase in cyclists in recent months. Time trials take place on Thursday evenings.  **Village hall and car park**  *Village hall:* NE reported that renovation of the kitchen is in progress. A couple of rickety tables will be ditched, two others will be reassigned as bar work tops and the rest of the tables will be repaired.  The commemoration plaque to Norman Beeby will be in the church and not the village hall.  The concrete hard standing outside will be included in the next phase of the refurbishment.  *Car park:* Janice Avery’s odd-job man has quoted for cutting the hedges when the parked vehicles are removed.  **Environment**  *Trees on The Green:* Janice Avery has reported to the County Council that a large branch has fallen form one of the trees on The Green. Someone will inspect the site and get back in touch.  SD said he would contact local tree surgeons to quote for a survey of all the trees on The Green.  **Community Events**  Due to covid-19 the date for community events to restart looks uncertain.  MJ will organise a tractor to move the beacon.  **Village Plan**  Members agreed that this would be a good time for GA to organise another survey.  **Parish web site.**  GA commented that the Parish website is clear and easy to use.  **Newsletters**  DF will include items about the strategic Plan, the Rushcliffe Community awards, village hall refurbishment and a welcome to Wendy Melville.  **Any Other Business**  Wendy Melville said she is keen to help the Parish Council in any way she can, such as delivery of newsletters and flyers.  **Date of next meeting**  The next Parish Council meeting will be on Tuesday 3rd November 2020 at 7.00 pm.  The meeting closed at 8. 50 pm. | RP  GA  MJ  MJ  NE  MJ  SD  MJ  NE  GA  DF |

Appendix A

Financial report

Item 9.1 Financial up-date

HSBC main a/c

Transactions since the start if this financial year, 1st April 2020 are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Details | Period | Receipts | Payments | |
| Precept from Rushcliffe BC | 2020 to 2021 | 4400.00 |  | |
| Grass mowing | April to July |  | 1008.00 | |
| Parish Clerk’s salary | April to June |  | | 340.00 |
| Toner for printer |  |  | | 32.99 |
| Zoom training for Parish Clerk |  |  | | 30.00 |
|  | Total | 4400.00 | | 1410.99 |

The bank account balance is now £7483.46

HSBC community events a/c

£50.00 has been received for hiring one section of the marquee

The bank account balance is now £3014.69.

Co-op Bank Car park maintenance a/c

There have been no transactions since 1st April 2020.

Therefore the events account balance remains at 243.46

National Savings Investment a/c

There have been no transactions since 1st April 2020

Therefore the investment account balance remains at £1162.71.

Item 9.2 Annual Governance and Accountability Return

* The Certificate of Exemption has been sent to the external auditors, PKF Littlejohn, and an acknowledgment has been received.
* The 6 week period of public rights when any person can inspect and make copies of the Parish Council’s financial records is from 17th August to 25th September 2020.

Item 9.3 Risk Assessment and Management

Item 7.1, ‘Need for prompt communication and support for parishioners’, in the Risk Management document has been updated.

Item 9.4 Insurance Renewal

The Parish Council’s insurance brokers have provided quotes from 3 insurers and have recommended Hiscox, which is the cheapest. The quote of £772.89 is for 12 months cover and renewal is due on 9th October 2020.